

SOUTHGATE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
Regular Meeting Minutes  
December 19, 2024

The Regular Meeting of the Board of Directors of Southgate Recreation & Park District was called to order by the Chair at 6:30 p.m. on Thursday, December 5, 2024, at 7245 Fletcher Farm Drive, Sacramento, CA 95828.

**I. Roll Call**

*Directors Present: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Staff Present: Juanita Cano, Paula Hansen, Hilary Harkins, Vince King, Angelica Palacios, Deanna Parker, Ward Winchell*

**II. Pledge of Allegiance**

**III. Open Forum**

**IV. Oath of Office**

**V. Communications**

- A. Incoming A – I
- B. Outgoing 1 - 9

*No questions.*

**VI. Items of Consent**

*Items of Consent are acted upon as one unit. Any item may be removed from the Items of Consent for discussion.*

- A. Ratification and Approval of Financials
  - 1. Approval of Claims
  - 2. Financial Statements – October 31, 2024
  - 3. Payroll & Deposits
- B. Approval of Minutes – December 5, 2024

*Questions on the claims.*

*(Jackson/Lac) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

**VII. Items of Action**

- A. Resolution 24-21 Authorizing the General Manager to Negotiate, Amend, and Execute Agreements with the California Department of Transportation for Federal- and State-Funded Projects

*Vince King, Planning Manager, gave a presentation.*

*(Lac/Jackson) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

- B. Authorization of an Agreement with NCE for Environmental and Cultural Resources Services for the Tillotson Parkway Extension Project

*Vince King, Planning Manager, gave a presentation.*

*(Rosas/Jackson) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

- C. Approval of the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024

*Deanna Parker, Accounting Manager, gave a presentation.*

*(Grisanti/Rosas) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

- D. Resolution 24-22 of the Board of Directors of the Southgate Recreation and Park District Declaring Its Intention to Annex Territory to Community Facilities District No. 1 (North

Vineyard Station) and to Authorize the Levy of Special Taxes Therein - Annexation No. 6  
– HBT Sierra Gardens LLC – Spring Gardens Subdivision

*Deanna Parker, Accounting Manager, gave a presentation.*

*(Jackson/Lac) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

- E. Resolution 24-23 of the Board of Directors of the Southgate Recreation and Park District Declaring its Intention to Annex Territory to Community Facilities District No. 1 (North Vineyard Station) and to Authorize the Levy of Special Taxes Therein - Annexation No. 7  
– Hedge 22 LLC – Hedge 22 Subdivision

*Deanna Parker, Accounting Manager, gave a presentation.*

*(Rosas/Jackson) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

- F. Resolution 24-24 of the Board of Directors of the Southgate Recreation and Park District Declaring its Intention to Annex Territory to Community Facilities District No. 1 (North Vineyard Station) and to Authorize the Levy of Special Taxes Therein - Annexation No. 8  
– RDS Capital Builders LLC – Garcia Rivera Subdivision

*Deanna Parker, Accounting Manager, gave a presentation.*

*(Rosas/Lac) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

- G. Resolution 24-25 of the Board of Directors of the Southgate Recreation and Park District Declaring its Intention to Annex Territory to Community Facilities District No. 2 (Florin-Vineyard) and to Authorize the Levy of Special Taxes Therein - Annexation No. 7 –  
Taylor Morrison of California, LLC – Florin Vineyard I and II Subdivision

*Deanna Parker, Accounting Manager, gave a presentation.*

*(Jackson/Lac) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

- H. Authorization of Change Order 6-8 for the Construction Agreement with Abide Builders, Inc. for the Larry Gury Community Park Phase 2 Project

*Juanita Cano, Associate Park Planner, gave a presentation.*

*(Jackson/Lac) Passed*

*Ayes: Janet Grisanti, Preston Jackson, Kristy Lac, Manuel Mejia, Rosario Rosas*

*Noes: None*

### **VIII. Discussion & Direction**

- A. Jimmie R. Yee Park New Amenity Recommendation

*Juanita Cano, Associate Park Planner, gave a presentation.*

*Direction was given to proceed with the recommended amenities.*

- B. Approval of Draft Conceptual Plan for Wildhawk North Subdivision Parks

*Juanita Cano, Associate Park Planner, gave a presentation.*

*Direction was given to proceed with the conceptual plan.*

- C. Presentation and Review of 2019-2024 Grant Awards List

*Vince King, Planning Manager, gave a presentation.*

- D. Presentation and Review of Planning Department Active Projects List

*Vince King, Planning Manager, gave a presentation.*

### **IX. Items of Information**

- A. California Park and Recreation Society Summer 2024 Magazine CPRS Parks & Recreation Heroes: Southgate Recreation & Park District's Planning Team Featured

*Ward Winchell, General Manager, gave a presentation.*

- B. 2025 Government Finance Officers Association Distinguished Budget Presentation Award for Fiscal Year 2024-25 Final Budget

*Deanna Parker, Accounting Manager, gave a presentation.*

- C. California Special Districts Association 2025 Professional Development Catalog

*Ward Winchell, General Manager, gave a presentation.*

**X. General Manager’s Report on District Operations**

**XI. Staff Announcements**

**XII. Board Reports**

*Director Janet Grisanti attended the Holiday Meeting on December 6, 2024.*

*Director Manuel Mejia attended the Agenda Meeting on December 11, 2024 and Sacramento Central Groundwater Authority on December 11, 2024.*


*Director Rosario Rosas attended the Holiday Meeting December 6, 2024 and Board Orientation on December 11, 2024.*

**XIII. Adjournment**

The meeting was adjourned at 8:31 p.m. The next regular meeting of the Board of Directors is scheduled for Thursday, January 2, 2025, at 6:30 p.m. at Fletcher Farm Community Center, 7245 Fletcher Farm Drive, Sacramento, California 95828.

APPROVED:

  
Manuel Mejia, Chair

  
Janet Grisanti, Clerk